



BraZoukinho COVIDsafe Event Plan

BraZoukinho's COVIDsafe event plan aligns with The Space Arts & Dance Centre's COVIDsafe plan, as well as DHHS requirements for a Tier 3 event.

Kristin Moss is the COVIDsafe officer for BraZoukinho.

Prior to the event

1. Capacity Management
 - Tickets only open to Australian and New Zealand residents
 - Ticket sales based on capacity at The Space for 1 person every 2 square metres
2. Record Keeping
 - Name and contact details of all ticket holders collected on purchase
3. Signage
 - Publication of COVIDsafe Plan and directives for participants on event website
 - COVID safe behaviours included in event Code of Conduct, with which compliance is a requirement of ticket purchase and entrance to the event
 - Signs for personal hygiene practices and specific COVIDsafe behaviours at relevant points (hand washing in toilet facilities, avoid touching bottle to tap at water refills)
4. Cleaning
 - Pre-event cleaning of high-touch surfaces and communal facilities
5. Offer ticket refunds on the basis of Victorian government travel information (Victorian Travel Permit System) and restrictions on returning home from Victoria based on home state government policy
6. Volunteers to be made familiar with COVIDsafe plan
 - Cleaning requirements
 - Social distancing in queues
 - What to do if someone develops symptoms
7. Email to attendees prior to event
 - What To Bring:
 - Face mask: must carry a mask when out and about in Victoria (unless you have a lawful reason not to)
 - Drink bottle where the part you drink from is removed to refill (e.g. inbuilt straws, nozzles)
 - Ask attendees to do a symptom self-assessment prior to leaving home (https://www.dhhs.vic.gov.au/sites/default/files/documents/202003/2001628_COVID-19%20Self%20assessment%20for%20risk_A3_V12.pdf)
 - Current public health measures (<https://www.coronavirus.vic.gov.au/coronavirus-covidsafe-settings>)



During the event

1. Capacity Management and Physical Distancing
 - Only registered ticket holders permitted entrance to the event
 - 1.5 m markers to indicate distance at queuing locations (registration, toilets)
 - The Theatre Room has a maximum of 70 people. Volunteers with crowd counters will be controlling numbers in the Theatre Room, and barriers will be in place to prevent uncontrolled traffic between the two rooms via the bathroom corridor. Access to the Theatre Room must only be through the main door.
 - The Red Room (BraZoukinho reception and private classes) has a capacity of 28 people. This will be managed by volunteers on reception.
2. Check-in online (Service Victoria QR code)
3. Hand sanitiser available
4. DO NOT ATTEND BRAZOUKINHO IF YOU ARE EXPERIENCING ANY COVID SYMPTOMS. These include a fever, dry cough, sore throat, runny nose, aches and pains, diarrhoea, conjunctivitis, headache, loss of taste or smell, a rash on skin, discolouration of fingers or toes, difficulty breathing or shortness of breath, chest pain or pressure, or loss of speech or movement.
 - Anyone developing symptoms prior to reaching the venue (e.g. when waking up in the morning) should contact the COVIDsafe officer on 0404 739 852 and stay home.
 - Anyone developing symptoms at the event will be instructed to don their mask and will be escorted from the venue to travel home. Waiting for transport will be in Prahran Square, an open-air area a short walk from the venue where physical distancing will be easier to maintain than the footpath on Carlton Street.
 - People experiencing symptoms will be eligible for a refund (potentially a partial refund if they have already attended part of the event).
 - This applies to everyone participating in the event: volunteers, teachers, and ticket holders.
5. COVID safe behaviours reiterated at beginning of event
6. Masks required/recommended/optional as per the DHHS guidelines at the time of the event
7. Cleaning
 - Frequent cleaning (every 4 hrs during day and evening) of high-touch surfaces: door handles, handrails, taps on water points
 - Toilets cleaned prior to workshops, after lunch, and before party
 - Cleaning process to follow DHHS cleaning and disinfection directions (<https://www.coronavirus.vic.gov.au/preventing-infection-workplace#cleaning-and-disinfection>)
 - Additional cleaning of visibly soiled surfaces as required
8. No sharing of glasses - participants are encouraged to bring their own bottle to be refilled. Cups available at reception if no appropriate bottle.

After the event

If a participant is diagnosed with COVID-19 within 14 days following BraZoukinho, we will provide the DHHS contact tracers with all data including participant contact details collected in support of the event.



Contingency plan

If Melbourne is placed under lockdown or with strict limitations on movement and gatherings for a period effective over the weekend of the event, BraZoukinho will either be postponed or cancelled. BraZoukinho may also be postponed or cancelled if travel to Melbourne is prevented from multiple cities in Australia.

In the event of a postponement or cancellation, ticket holders will be offered the option of a full refund, or to transfer their ticket to BraZouky 2022.

Postponement or cancellation will be communicated to ticket holders via email (addresses provided during ticket purchase) as well as by announcements on social media.